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COMPLETE

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Page 2: General Information

Q1 Please enter the name of your county.

Comal

Q2 Enter name of CHC chair who managed 2018 work. If you have "co-chairs," pick the one individual who knows the most about what the CHC accomplishes and can be the one point of contact for our agency.

Name of 2018 CHC chair	Karen Boyd
Chair's address	189 E. Camp St., New Braunfels, Texas 78130
Chair's cell phone number	830-708-4871
Other phone number for chair	830-625-1619
Email address for chair	bboyd3@satx.rr.com

Q3 Contact info for individual filling out report IF OTHER THAN CHAIR. This is who we will contact with questions about reporting answers.**Respondent skipped this question**

Page 3: CHC Volunteer Hours

Q4 How many volunteer hours were contributed in 2018? Please enter numbers only for your answer--webpage will NOT advance if you enter punctuation, symbols or text. If you do not keep track of hours, enter an approximate number of hours. Enter the number "0" if your CHC is inactive.Volunteer hours **4044****Q5** Provide the total number of CHC appointees serving in the 2018 year of service. Please enter numbers only for your answer; webpage will not advance if you enter punctuation, symbols or text.# of CHC appointees **25****Q6** Provide any comments/clarifications about the volunteer hours you entered above. Please skip this question if you have no comments/clarifications.**Respondent skipped this question**

Page 4: CHC Meetings and Appointee Participation

Q7 Indicate the number of full commission meetings your CHC held in 2018. Both items below must be answered using numbers only; do not use punctuation, symbols or text. Enter the number "0" in both boxes, if your CHC did not meet.

CHC full commission meetings in 2018	10
CHC committee meetings in 2018	37

Q8 Check the circle next to the percentage that best reflects how often a QUORUM was present for your full commission meetings in 2018. A majority of appointees must be present at a meeting to constitute a QUORUM. Clicking a circle places a check the circle; clicking again will uncheck the circle.

100% of full commission meetings made quorum

Page 5: CHC Meetings and Appointee Participation (continued)

Q9 Check the percentage that best reflects the number of CHC appointees who have completed Open Meetings training.

100% of our CHC appointees have taken Open Meetings training

Page 6: CHC Financial Information

Q10 Which serves as the repository for CHC money? Check each answer that applies to your CHC.

Private bank account

Q11 Enter the amount of money provided to your CHC next to each line item. Use numbers for the DOLLAR amount; please round up to the nearest dollar when necessary. Do not use symbols or text; commas and decimals are considered to be symbols. Each box requires an amount; enter the number "0" if no monies are associated with the line item.

Balance carried over from 2017:	15576
Annual county allocation for 2018 (not including money for museums):	2500
County money allotted for museums in 2018 (passing through CHC):	0
Any other money issued by county during 2018 (one-time amount for a special project, etc.):	10000
CHC fundraising proceeds (events, book sales, etc.) during 2018:	0
Grant money provided to CHC in 2018:	10000
Partner/nonprofit money donations made in 2018:	0
"Membership" dues (though not recommended, some CHCs do request dues):	0
Any other money amounts for 2018 not already included above; DO NOT include CHC appointee out-of-pocket expenses.	0

Q12 Provide any clarifications about above amounts; skip question if you have no comments.

Respondent skipped this question

Q13 If your county employs an individual as a CHC liaison or as some other support position, please let us know if his/her salary comes out of the CHC county allocation or from some other budgetary line item. Also, let us know what responsibilities have been assigned to this individual. FYI--This information is frequently requested by CHCs.

We work with the Commissioner Court Staff, Auditing Department (grants), county clerk department (posting agendas and meetings), I.T. department (historical items on the website), county attorney (legal consultations), Comal County Constables (marker dedications), and the Judge is our CHC liaison. None of their salary comes from our CHC allocations.

Q14 If your CHC receives in-kind donations, check each in-kind item below that was given to your CHC in 2018. SKIP QUESTION if your CHC doesn't accept in-kind donations.

- Meeting and/or office space for CHC,
- Space for archive or records storage,
- Utilities associated with any spaces mentioned above,
- Project/event supplies and/or equipment,
- Administrative supplies or services--postage, paper, ink, copier, etc.
- ,
- Assistance from county staff--posting meetings, financial reports, legal consultations, etc.
- ,
- Professional expertise of county staff (for any subject/need)
- ,
- Computer hardware or software,
- Internet access,
- Web hosting on county website,
- Marketing/graphic design/creative professional services,
- Architectural professional services,
- Preservation consulting professional services,
- Professional services of a historian

Page 8: Planning CHC Projects and Programs

Q15 A work plan defines project tasks, participants, time estimates, and a schedule. Check the option that best reflects how often is your CHC work plan updated.

Updated annually

Q16 Check each of the parties who participates in your CHC planning process.

CHC chair,
CHC _____ ,
officers
CHC _____ ,
appointees
County judge,
County commissioners

Page 9: Statewide Preservation Plan for Texas—Goal 1: Survey and Online Inventory

Q17 If your CHC has performed work associated with formal cultural and historic resource survey, please explain survey work completed in 2018 in the box below. Include work to initiate or maintain surveys. Skip question if no survey work.

I am not exactly sure how to answer this question. We have a county-wide historic resource survey that was completed in 2014. In the past year, our CHC hired professional historians to prepare a determination of eligibility for national register for the Pape-Borchers Homestead and the Mission Valley School and Teacherage. The homestead was included on our historic resource survey as a significant property. The survey was conducted outside of the City of New Braunfels. The Mission Valley School and Teacherage falls within the city limits but is an RTHL. Our CHC applied for CLG grant funds to prepare nominations for these two properties. National register nominations were prepared for the 1918 Fire Station in New Braunfels and the Mayer-Kappelman Homestead in Bulverde. These nominations were funded partially using CLG grant money. Preparation of DOE and NR nominations result in more intensive property reviews.

Page 10: Goal 1: Survey and Online Inventory (continued)

Q18 Check the work items in which your CHC was actively involved during 2018.

- Reviewed applications for historical MARKERS

Maintain an inventory of subject MARKERS in your county

Periodically assess the condition of subject MARKERS in your county

Cleaned or repaired MARKERS

Provided an inventory of subject MARKERS for public use (brochure, website posting, etc.)

Maintain an inventory of properties that are DESIGNATED by Texas or the Secretary of the Interior as historic (i.e., National Register, Historic Texas Cemetery, Recorded Texas Historic Landmark, or State Archeological Landmark)

Periodically assess the condition of properties DESIGNATED by Texas or the Secretary of the Interior as historic

Provided an inventory of properties that are DESIGNATED as historic for public use (brochure, website posting, etc.)

Maintain an inventory of CEMETERIES in your county

Periodically assess the condition of CEMETERIES in your county

Cleaned or repaired objects in CEMETERIES

Provided an inventory of CEMETERIES for public use (brochure, website posting, etc.)

Page 11: Statewide Preservation Plan for Texas—Goal 2: Emphasize Cultural Landscapes

Q19 Check the box next to each work item in which your CHC was actively involved during 2018.

- Identified and/or researched areas of development within your county that could impact cultural and historic resources
- Identified and/or researched historic highways, roads,

and trails in your county

,

Identified and/or researched historic farms and ranches in your county

,

Identified and/or researched historic bridges and/or bridge types in your county

,

Identified and/or researched parks and/or open spaces,

Provide general comments on above work if you'd like.:

Our CHC reviewed potential effects of development in the Comal Settlement area and the White Ranch. Properties in these areas were purchased for rock crushing and asphalt plants. We also aided a developer on the Meyer Ranch subdivision with the application and narrative for the Heimer Home ruins subject marker located on the property. The ruins will be incorporated into a POA park. With our assistance, the el Camino Real National Trail signage was completed and our CHC reviewed a NR nomination for the Comal Springs National Trail site in Landa Park that was approved at the Jan. 2019 SRB meeting. We assisted TxDOT with historic properties along IH 35 and SH 46. National Register celebrations were sponsored by our CHC for the Walzem Homestead and the Arnold-Rauch-Brandt Homestead. NR designation was achieved for the Honey Creek Springs Ranch with the dedication pending in the spring. For our FY18 CLG grant we assisted with the NR nomination of the Mayer Kappelmann Homestead and reviewed a NR nomination for the Kabelmacher Homestead that was approved at the Jan. 2019 SRB meeting. Our CHC hired professional historians to prepare DOE for the Pape-Borchers Homestead for a FY19 CLG grant application and assisted property owners of the former 711 Ranch (now Mystic Shores subdivision) and the Weiser-Pfeiffer Ranch owner with marker applications. We continue to assist the City of New Braunfels and TxDOT with review of plans for the San Antonio Street Bridge and one of our members serves on the steering committee. We continue our work with New Braunfels Utilities on the Headwaters of the Comal project and have formalized an agreement between our CHC and NBU that gives our CHC oversight of a sensitive area within the project area. One of our members researched the Market Platz area of downtown New Braunfels back to 1845 for the New Braunfels Parks and Recreation Department.

<p>Q20 Check the box next to each work item in which your CHC was actively involved during 2018.</p>	<p>Planned or pursued work that altered a public plaza ,</p>
	<p>Comment on proposed or ongoing changes to above properties. :</p>
	<p>The Headwaters of the Comal project in New Braunfels on New Braunfels Utilities property will result in an environmental learning and history center. Our CHC has been involved with this project from its inception and have assisted this past year with an archaeological project and served on the archaeology education committee. During the course of exploration for this Headwaters project, much has been found regarding the ancient history of this area.</p>

Page 12: Statewide Preservation Plan for Texas—Goal 3: Implement Policies and Incentives

<p>Q21 Check the box next to each of the comments that apply to your CHC's 2018 body of work.</p>	<p>CHC participated in community planning activities to ensure historic and cultural resources were considered when development or zoning is discussed by city officials ,</p>
	<p>CHC participated as a consulting party in a federal Section 106 undertaking review ,</p>
	<p>Tell us more about your CHC's involvement in the areas checked above. Skip commenting if no boxes are checked.:</p>
	<p>One of our members serves on the New Braunfels Historic Landmark Commission and also on the San Antonio Street Bridge project steering committee. A member serves on the Cemetery Committee for the New Braunfels Parks and Recreation Department. Section 106 reviews included the San Antonio Street Bridge project, IH 35 expansion, SH 46 expansion, NB cell tower, Highlander Village project, and the Residences at Canyon Lake project.</p>

<p>Q22 Check the box if the statement applies to your CHC.</p>	<p>Respondent skipped this question</p>
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Page 13: Statewide Preservation Plan for Texas—Goal 4: Leverage Economic Development Tools for Preservation

Q23 Check the box for each work item in which your CHC was actively involved in 2018.

Promoted historic and cultural sites to develop and sustain heritage tourism initiatives

,

Supported Main Street Program activities in a community within your county

,

Secured Certified Local Government grants for CHC projects/training

,

Used inventories of surveyed properties to promote rehabilitation through grants and/or tax incentive programs

,

Involved in local economic development plans/projects/organizations

,

Tell us a bit more about your CHC's involvement in the areas you have checked above.:

Our CHC assisted with NR nominations for Riley's Tavern, the Arnold-Rauch-Brandt Homestead owned by the New Braunfels Conservation Society, Anhalt Halle that is a public dancehall, the 1918 Fire Station owned by the City of New Braunfels and operated as a Fire Museum, and the Mayer-Kappelman Homestead that is a Bed and Breakfast. These NR nomination projects were all funded by various CLG grants and are in different phases of NR designation. Tax credit for rehabilitation is available to these property owners. Our CHC also assisted the Jacob's Creek Teacherage with its RTHL celebration and received state designations for the Gruene Homestead RTHL that is an event venue, the 1918 Fire Station RTHL that is a museum, Wurstfest subject marker, Cypress Bend Park that is a NB PARD park, and the Emmie Seele Faust Memorial Library RTHL that is owned by the Sophienburg Museum and serves as an event venue. NR and marker properties were selected from our county historic resource survey and also our CHC inventory of historic properties. Members of our CHC serve in various organizations that promote heritage tourism including the Wurstfest Association, Greater New Braunfels Chamber of Commerce, New Braunfels Conservation Society, New Braunfels Heritage Society, Main Street Committee, Sophienburg Museum and Archives, Fischer Family, and the New Braunfels 175th Anniversary Committee.

Q24 Check the box for each work item in which your CHC was actively involved in 2018.

- Provided educational events/presentations/info on historic preservation and local history to audiences outside your CHC**
,
- Provided educational events/presentations/info on historic preservation and local history geared toward youth/schools**
,
- Initiated projects to diversify interpretation of historic and cultural resources**
,
- Participated in a regional preservation or tourism event (Texas Archeology Month event, Preservation Month event, history conference, cultural heritage festival, etc.)**
,
- Provided tours of a HISTORIC COURTHOUSE in your county**
,
- Provided tours of other historic buildings and/or sites within the county**
,
- CHC appointees volunteered at a historic site that is open to the public at large**

Q25 List events in which your CHC was involved that are associated with boxes checked above. Provide details for selected activities in the Project Description section at the end of this report.

Two of our members gave presentations to county organizations on the history of New Braunfels and one member gave a presentation to the Comal County Genealogy Society on the roll of our CHC. Three members gave Comal County courthouse tours to adult groups and also school children. One member gave a presentation to the NB PARD board on the history of the Market Platz. Five members attended regional training in Uvalde and Gonzales in the summer of 2018. For Preservation Month, our CHC awarded the Frueholz Preservation Award to a local historian and two members of our CHC filmed a UTube video on marker restoration with the New Braunfels Historic Landmark Commission. Several CHC members assisted with the mapping of graves in Our Lady of Perpetual Help Cemetery. Members assisted with the Comal ISD Heritage Fest, Kindermaskenball, Headwaters Archaeology Education Committee, and the Hispanic Heritage Event. Members of our CHC assist in tours of Conservation Plaza, Folkfest at Heritage Village, Wurstfest, Sophienburg Museum and Archives, and First Protestant Church.

<p>Q26 Partnering is more than just attending meetings of other organizations. Effective partnerships build a stronger and more diverse preservation community. Check each of the individuals and organizations with which your CHC partnered during 2018.</p>	<p>County officials ,</p> <p>City officials ,</p> <p>Local businesses ,</p> <p>Museums,</p> <p>Cemetery organizations,</p> <p>Archeology organizations,</p> <p>Main Street managers and/or board members ,</p> <p>Tourism organizations / visitors bureau ,</p> <p>Other nonprofit organizations not already listed above (societies, associations, etc.) ,</p> <p>Landmark commissions or local historic design/review boards ,</p> <p>Educational institutions (school districts, community colleges, universities) ,</p> <p>Chambers of commerce / downtown business association</p>
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Page 16: Goal 6: Connect Preservation to Related Fields (continued)

<p>Q27 Check the boxes that reflect your CHC's role with museums.</p>	<p>CHC appointees volunteer with museum/s</p>
<p>Q28 Enter your county name and provide the name and location for each of the museums your CHC operates. Please skip this question if your CHC does not operate museums.</p>	<p>Respondent skipped this question</p>
<p>Q29 When considering your overall workload, check the range that applies to your CHC.</p>	<p>1-25% of CHC time spent on museum related work</p>

Page 17: Statewide Preservation Plan for Texas—Goal 7: Cultivate Political Commitment

Q30 Check each way your CHC officially reported 2018 activities to your county officials.

- Presented to county commissioners court about a particular project/s**
 ,
- Attended county commissioners court regularly** ,
- Met with the county judge** ,
- Met with county commissioners** ,
- Submitted CHC meeting minutes,**
- Provided suggested CHC appointments,**
- Plan to present summary of 2018 accomplishments to commissioners court in early 2019**

Page 18: Goal 7: Cultivate Political Commitment (continued)

Q31 Check the elected officials that your CHC regularly invited to events and activities in 2018.

- County judge,**
- County commissioners,**
- Mayor/s of cities in your county** ,
- City council members from cities within your county** ,
- State legislators**

Q32 Please enter your county name and the names of elected officials who attended one or more of your CHC events in 2018. Skip this question if no elected officials attended your events.

Comal County- Comal County Judge Sherman Krause, Comal County Commissioner Scott Haag, Comal County Commissioner Jen Crownover, Comal County Commissioner Kevin Webb, Comal County Commissioner Donna Eccleston, New Braunfels Mayor Barron Casteel, New Braunfels City Councilman Ron Reeves, Comal County Constable Ben Scoggins.

Page 19: Goal 7: Cultivate Political Commitment (continued)

Q33 Check the activities and communications undertaken by your CHC in 2018 in support of Texas history and preservation.	Issued information to the public at large--newsletters, email, press releases, etc. ,
	Submitted articles and/or letters to media outlets
	Invited key decision-makers to celebratory preservation events ,
	Worked with preservation nonprofits who advocate for specific projects ,
	Worked with preservation nonprofits who advocate for preservation in general

Page 20: Statewide Preservation Plan for Texas—Goal 8: Build Capacity of Preservation Community

Q34 Check all of the ways in which your CHC tried to improve appointee participation in 2018.	Initiated projects to diversify CHC membership
	Provided educational presentations for your CHC appointees ,
	Used the THC website information to educate appointees

Q35 If you ATTENDED a CHC regional meeting in 2018, please indicate:-- the counties that participated (including your county);-- topics or themes discussed; and -- how many times you have met formally as a group over the years.Please skip if the question does not apply to your CHC.

Five members of our CHC attended CLG Regional Workshops in Gonzales and Uvalde. I am not sure what counties were invited. This is the second year that we have attended regional workshops.

Q36 Please list workshops that your CHC hosted in 2018, including information on the educational topic. Providing this information enables our staff to know more about your interests. Skip if the question does not apply to your CHC.

Our CHC hosted "kickoff" meetings for property owners for the CLG grant projects for the NR nomination preparations for the Mayer-Kappelman Homestead and the 1918 Fire Station Museum. The topics covered involved the NR process and restrictions. We also met with the Mission Valley School Community Center Board and the owners of the Pape-Borchers Homestead to disc the NR process and restrictions for the FY 19 CLG grant that we applied for.

Page 21: Goal 8: Build Capacity of Preservation Community (continued)

Q37 Reflecting 2018 activity, enter the number of CHC appointees who attended a training offered by the organization listed. Please use numbers only; do not use text or symbols.

CHC Orientation webinar (available on THC website)	0
THC regional workshop	5
THC marker workshop	26
THC cemetery workshop	11
THC oral history workshop	0
THC Archeology Steward training	1
THC/Texas Archeology Month event	0
Texas Archeological Society (TAS)	1
Friends of the THC grant writing workshop	0
Texas Main Street Program	0
Preservation Texas (PT) event	1
Texas Heritage Trails Program	0
Texas State Historical Association (TSHA)	0
THC/Texas Association of Museums (TAM)	1
Texas Association of Museums (other than THC partnered training listed above)	0
National Trust for Historic Preservation conference	0
American Association for State and Local History (AASLH)	0
Local/regional historical association educational opportunity	18
Any other history-related opportunity that was offered locally/regionally	9

Q38 Check the ways in which your CHC made concerted efforts in 2018 to improve work relative to previous years.

- CHC planning,**
- Bylaws,**
- Membership and attendance**
- Preservation education for appointees**
- Partnerships,**
- Community outreach to adults**
- Presence of CHC and/or county history on Internet**
- Initiated a new CHC project**
- Improved an ongoing effort**

Page 23: Project Description #1 (of 3) for CHC work from 2018

Q39 Project Description #1 (of 3)—Share ONE project, effort, or service that resulted in a preservation and/or protection outcome. Projects may include, but are not limited to, building rehabilitations, site clean-ups, digitization of archival documents, oral history, etc. Please do not include marker efforts here. Description must include the following information to illustrate the nature of efforts involved: -- your county name-- describe project, effort, or service and your CHC’s role in event/effort-- note partners and community involvement in planning and/or implementation-- impact of the project/effort/service—improvements made, public benefit, etc.

Comal County-One of our members discovered that cemetery data in current inventories such as the TxDOT database, Comal County Genealogy Society (CCGS) cemetery records and the THC Atlas contains misleading and erroneous data. Many cemeteries were not listed and in many cases, directions were in error often leading you away from the cemetery rather than toward it. The project began with a request to the THC for the Atlas spreadsheet. This data was transferred to individual work sheets and the pages were distributed to members of the commission to verify the information recorded. The corrected Atlas data was compared to the TxDOT database, CCGS database, the Friedhoff Verein (Comal County group updating Find a Grave) database and any other source that could be found. Maps were developed and a grid system developed dividing the county for accurate cemetery location. Of particular interest were those cemeteries that were located in new subdivisions or areas destined for development where new roads and home construction threatened their continued existence. This data will be sent to the THC to update the Atlas and will also be shared with TxDOT, the Sophienburg Museum and Archives, CCGS and other organizations. This set of data will become the basis for cemetery preservation in our county. We cannot begin on the road to adequate preservation unless we know where these resources are located and the threats they face. One of our goals for 2018 was to expand our cemetery preservation knowledge and activity.

Page 24: Project Description #2 (of 3) for CHC work from 2018

Q40 Project Description #2 (of 3)—Share ONE project, effort, or service that was focused on educating the citizens of your county and/or celebrating history with the citizens of your county. Description must include the following information to illustrate the nature of efforts involved: -- your county name-- describe project, effort, or service and your CHC's role in event/effort-- note partners and community involvement in planning and/or implementation-- impact of the event/effort/service—attendance, improvements made, public benefit, etc.

Comal County-This project has been ongoing over the past several years and involves recording the history of Hispanic families in New Braunfels. A group was organized that utilized the local newspaper obituaries, personal interviews and the Morales Funeral Home death records to formulate a genealogy database. A couple of years ago, our CHC funded the scanning of the funeral home death records and they have been added to the individual entries in the database. Most of the burials recorded in the funeral home records were in Our Lady of Perpetual Help (OLPH) Cemetery and the Panteon Hidalgo Cemetery. The next step in the project was to add the information obtained from gravestones at the two cemeteries. This past year, three of our CHC members formulated mapping grids of the OLPH Cemetery and assigned location numbers/letters to each grid. There are over 1600 known gravesites in this cemetery and the mapping allowed for grave location identification. Also in the process, four members of our CHC prepared the application for the HTC designation and a written narrative of the history of the cemetery and the people buried there. The designation was achieved and our CHC will apply for an Undertold Story marker this next year. The mapping of the cemetery is the first attempted accurate recording for this cemetery and the records are available at the Sophienburg Museum and Archives and the Comal County Genealogy Society for researchers to utilize. Gravestone photographs will be added in the next year. The same process will be accomplished in 2019 for the Panteon Hidalgo Cemetery.

Page 25: Project Description #3 (of 3) for CHC work from 2018

Q41 Project Description #3 (of 3)— Share ONE project, effort, or service that educated and/or celebrated history and was promoted to people OUTSIDE of your county. A heritage tourism effort may be described here. Description must include the following information to illustrate the nature of efforts involved: -- your county name-- describe project, effort, or service and your CHC's role in event/effort-- note partners and community involvement in planning and/or implementation-- impact of the event/effort/service—attendance, improvements made, public benefit, etc.

Comal County-After our county-wide survey was completed in 2014, our CHC used the survey to identify properties for possible National Register nominations. This type of designation reaches out far beyond our county and state into the national recognition level. This past year the Walzem Homestead, Honey Creek Springs Ranch, Riley's Tavern, Anhalt Halle and the Arnold-Rauch-Brandt Homestead all received the designation. Celebrations were held for the Walzem Homestead, Riley's Tavern and the Arnold-Rauch-Brandt Homestead. The public was invited as well as local decision makers, state legislators and the THC. These projects were funded by matching CLG grant funds. This year, we received funding for a grant to prepare nominations for the 1918 Fire Station Museum and the Mayer-Kappelmann Homestead and submitted a FY19 grant application for the Pape-Borchers Homestead and the Mission Valley School and Teacherage.

Page 26: CHC Comments for the THC

Q42 Share your thoughts on THC/CHC Outreach services that have helped your CHC.

As a CHC, we utilize many of the THC services and are very appreciative of the helpfulness of the staff. We have utilized the Outreach staff, Marker Program staff, the CLG staff, the National Register staff, Cemetery staff, and more recently, the Archaeological Department staff. We have utilized the webinars and the CHC training on the website. Your programs help guide us to obtain our preservation goals.

Q43 If you'd like, share information not already submitted in this report. Feel free to comment on specific preservation issues--successes and/or challenges--in your county.

This past year, we established a subcommittee on archaeology and we will have a public seminar this month (Jan 2019) presented by Tiffany Osborn from the THC. Due to our 2017 Cemetery seminar, we made great strides with our Cemetery Committee and feel we are doing a great job in that area for Comal County.
